

**WILSON SCHOOL DISTRICT  
WILSON FOOD SERVICE OFFICE  
RETURN CHECK POLICY**

Many parents/guardians deposit money into their students' accounts using personal checks. At times checks are returned by the bank for various reasons. If the Wilson Food Service Office receives a check for non-sufficient funds or other reasons, here is what will happen:

- **Checks received by the Wilson Food Service Office.** A charge of \$15.00 plus any additional fees our bank adds.
  - If we receive notification of NSF checks 2 times, the Wilson Food Service Office will not be able to accept checks from you.
- **e-Fund for Schools** charges \$2.50 from their third-party administrator for NSF checks or checks return for other reasons (ie: cannot locate account, account invalid, account closed).
  - If an NSF e-Fund for Schools check is returned, after the second NSF e-Fund for Schools check occurs, your ability to pay through e-Fund for Schools will be disabled.
- For NSF checks and NSF e-Funds for Schools checks returned to the district, the Wilson Food Service Office will notify you of the returned check and your child's account will automatically be debited for the fee plus the amount of the check. If the deposit was made for multiple children, the oldest child's account will be debited the amount of the fee.