



Book	Policy Manual
Section	600 Finances
Title	Tuition Income
Code	607-PSBA policy guide
Status	Final Reading and Adoption
Last Reviewed	June 6, 2022

Authority

When the district receives students who are residents of another school district, it shall assess tuition charges in accordance with the School Code. Tuition shall be assessed for those students whose attendance has been approved by the Board, in accordance with policy.[\[1\]](#)[\[2\]](#)

Delegation of Responsibility

It shall be the responsibility of the ~~Business Manager~~ **Chief Financial Officer or designee** to invoice tuition for approved students.

Guidelines

Tuition rates shall be determined annually for secondary grades, elementary grades, and special education classes.[\[3\]](#)

Tuition billings will be made

{ } monthly

quarterly

{ } in advance of

immediately following

the attendance period.

When payment is more than

thirty (30) days

{ } forty-five (45) days

{ } sixty (60) days

overdue, services will be terminated.

When a student attends more than

{X} one (1) week,

{ } two (2) weeks,

the sender will be charged for a full month of tuition.

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- Legal
1. 24 P.S. 1316
 2. Pol. 202
 3. 24 P.S. 2561
 - 24 P.S. 1301
 - 24 P.S. 1306
 - 24 P.S. 1307
 - 24 P.S. 1308
 - 24 P.S. 1309
 - 24 P.S. 1310
 - 24 P.S. 1313
 - 24 P.S. 2503