



**Crabtree, Rohrbaugh & Associates - Architects**

401 East Winding Hill Road  
Mechanicsburg, PA 17055  
Maryland • Pennsylvania • Virginia • West Virginia

DESIGN CONFERENCE REPORT NO. 1

February 16, 2021

1:00 PM

Wilson School District | Wilson High School  
Additions & Renovations | CRA Project No. 3457

In Attendance: Initials Department Phone

| <b>Wilson School District (WSD)</b>                            |    |  |              |
|--|----|--|--------------|
| Dr. Chris Trickett   | CT | Assistant Superintendent of Secondary  |              |
| Dr. Richard Faidley  | RF | Superintendent   |              |
| Jeff Simcox  | JS | Director of Operations   |              |
| Dr. Daniel Weber   | DW | High School Principal  |              |
| Karen Troutman   | KT | Director of Public Relations   |              |
| Andy Hoffert   | AH | Director of Student Services   |              |
| Scott Fairchild  | SF | High School Assistant Principal  |              |
| Matt Bender  | MB | High School Assistant Principal  |              |
| Dean Damiani   | DD | High School Assistant Principal  |              |
| Matt Campbell  | MC | High School Assistant Principal  |              |
| <b>Architects – Crabtree, Rohrbaugh &amp; Associates (CRA)</b> |    |  |              |
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| Chris Barnett  | CB | <a href="mailto:cbarnett@cra-architects.com">cbarnett@cra-architects.com</a> | 717-756-6291 |
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On the above date and time, a meeting was held via Microsoft Teams for the purpose of reviewing the interior programming for Wilson High School and how it relates to the current estimated budget. The following represents the writers understanding of the issues and items of discussion at the above Steering Committee.

**Administration**

1. Administration to be separated from guidance and nurse, but in proximity to one another.
2. Accommodate for the following:
  - a. 6 secretaries
  - b. secure vestibule, preferably accessible to office areas from both sides
  - c. SRO would also need a small seating area
  - d. 7 administration offices, including AD office (and secretary) and office for SRO officer
  - e. Provide a table that seats 6 within the principal office
  - f. Requested workroom/ breakroom and associated restrooms

**Nurse**

1. Accommodate for the following:
  - a. Currently have 2 nurses suites, one in each building. Having 1 centrally located is acceptable.
  - b. Provide 6 cots
  - c. Provide ADA restroom/ shower
  - d. Provide standards spaces that we typically show in high school settings, exam, office, cot area, storage, triage station, restrooms

## Guidance

1. Accommodate for the following:
  - a. Provide space for 12 offices
  - b. Provide 3 small SGI's
  - c. Provide 1 large conference room
  - d. Provide career center
  - e. Provide greeting area within reception for 2 guidance secretaries.

## Family Consumer Science

1. Accommodate for the following:
  - a. Provide 1 sewing/textiles/ Interior Design Classroom
    - i. Current sewing lab is too tight and small in space, requested for the space to be larger to accommodate the total of up to 30 students.
  - b. Provide 2 Kitchen Classrooms
    - i. Classroom shall accommodate up to 28 students, this is a popular elective for students.
    - ii. Currently do not have dishwashers but indicated that some provided within each classroom will be sufficient.
  - c. Provide 2 Early Childhood Classrooms
    - i. This is a popular elective for students work with the local Community College.

## Common/Collaboration Areas

1. These spaces are still being reviewed. If they had any they would like to see tall tables, flexible seating outside the auditorium or gym where public can use for concessions/performances, as well as in close proximity to classrooms.

## LGI/ SGI spaces

1. Requested that the spaces be provided with flexible seating.
2. Currently have round tables that works well with groups of students and staff doing collaboration
3. Stated that the space may have the public coming in to use
4. Stated that the space shall be all wireless, not hard top computer stations.

## Art

1. The number of spaces they have currently are sufficient for the program.
2. Capacity of 28 students within each space
3. Digital Art will need fixed computers over laptops
4. Currently use the collaboration area located near the Stem area

## Tech Ed

1. The number of spaces they have currently work for the program; the existing spaces however, are not.
2. Stem Lab works well as is.
3. An additional meeting will be scheduled to have more of a focus on the Tech Ed spaces and all the equipment that will be requested.

### Science Labs

1. District had provided CRA with the number of spaces they need to meet their programming requirements.
2. Requested that they have fixed labs along the perimeter and classroom seating in the center.
3. Stated they would need more stations to accommodate up to 28 students in lieu of the 24 we had shown in samples.
4. Stated that 6-7 labs will require gas, the other labs will just require water.