This conference report should be used for each meeting by both Architectural and Interiors disciplines and “Marked As Final” once complete.

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| DESIGN CONFERENCE REPORT NO. 1a | February 16, 2021  1:00 PM |
| Wilson School District | Wilson High School  Additions & Renovations | CRA Project No. 3457 | |

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| In Attendance: | Initials | Department | Phone |
| Wilson School District (WSD) | | | |
| Dr. Chris Trickett | CT | Assistant Superintendent of Secondary |  |
| Dr. Richard Faidley | RF | Superintendent |  |
| Jeff Simcox | JS | Director of Operations |  |
| Dr. Daniel Weber | DW | High School Principal |  |
| Karen Troutman | KT | Director of Public Relations |  |
| Andy Hoffert | AH | Director of Student Services |  |
| Scott Fairchild | SF | High School Assistant Principal |  |
| Matt Bender | MB | High School Assistant Principal |  |
| Dean Damiani | DD | High School Assistant Principal |  |
| Matt Campbell | MC | High School Assistant Principal |  |
| Mary Lennon | ML | Theater Director |  |
| David Cooper | DC | Director of Bands |  |
| Architects – Crabtree, Rohrbaugh & Associates (CRA) | | | |
| Jennifer Tharp | JT | jtharp@cra-architects.com | 717-756-6855 |
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| Fred Withum | FW | [fwithum@cra-architects.com](mailto:fwithum@cra-architects.com) | 717-422-2887 |
| Pittsburgh Stage, Inc. | | | |
| Doug Fowkes | DF | dougf@pittsburghstage.com |  |

On the above date and time, a meeting was held via Microsoft Teams for the purpose of reviewing the interior programing for Wilson High School and how it relates to the current estimated budget. The following represents the writers understanding of the issues and items of discussion at the above Steering Committee.

**Performing Arts**

1. A google document has been provided to CRA indicating all the spaces that will be needed for this program.
2. CRA had requested an instrument/ uniform/ music library count for storage requirements to be met.
3. Choral risers are existing and are in bad shape, new risers will be needed to accommodate 180 students.
4. Existing dance studio is in a good location and can be expanded in its current location if possible.
5. Auditorium to seat 1,150.
6. CRA and district to review whether dressing rooms are to have individual changing rooms or be open.
7. Scenery shop to be at least 15’ high.
8. Requested orchestra pit to hold up to 30 people
9. Auditorium to be multi-use performing arts center, accommodating a balance of all types of performing arts typical of a high school stage.
10. Music programming slightly more important than other uses in that there are significantly more music-oriented performances than other types.
11. Community with use auditorium for community performances.
12. Regional and state performing arts events are desired to be held within auditorium.
13. Auditorium will be used by a broad spectrum of stakeholders.
14. Stage space is to accommodate up to 150 musicians.
15. Projection screen is to be in the proscenium arch.
16. Additional projection screens to be incorporated at either side of proscenium opening.
17. All stage items over the stage are to be counterweighted.
18. Six (6) to twelve (12) spare battens are to be provided.
19. Ability to fly out 20’ scenery is required.
20. District intends to rent scenic drops.
21. Scenic drops to be included are sky drop, natural drop, white scrim and black scrim.
22. District owned acoustical shell towers, quantity of 9 Alle Brava towers, to be used. Towers to be supplemented with additional units to accommodate up to 150 musicians.
23. Stage overhead acoustical panels to be planned for is layout accommodates them without sacrificing the space for other uses.
24. Pit lift is desired.
25. Stage storage is to be planned. CRA to review request to store equipment below auditorium/stage.
26. Increased wing space is desired – at least 1/3 larger than existing wings.
27. Fly space desired to be up to 60’. 49’11” will prevent costly additional code-required apparatus. With less than 50’ height, scenery of up to 20’0” high can be flown out of sight lines.
28. Two followspot locations at elevated level need to be incorporated into auditorium.
29. Sound mixing console to be located at auditorium floor level at rear.
30. Lighting control location to be adjacent to the sound controls and at the auxiliary location in an elevated control booth.
31. An LED video wall is an item on the wish list.
32. The black box planned is to be simple, flexible and creative space for small performances and have flexible seating for between 100 and 200. Examples were included in the google document.