



**Crabtree, Rohrbaugh & Associates - Architects**

401 East Winding Hill Road  
Mechanicsburg, PA 17055  
Maryland • Pennsylvania • Virginia • West Virginia

**STUDY PROGRESS MEETING REPORT**

October 16, 2019 | 9:30AM

Wilson School District | District-Wide Feasibility Study  
CRA Project No. 3180

In Attendance: E-mail

In Attendance:	E-mail
<b>Wilson School District</b>	
Dr. Richard Faidley	fairic@wilsonsd.org
Chris Trickett	trichr@wilsonsd.org
Jeff Simcox	simjef@wilsonsd.org
Christine Schlosman	schchr@wilsonsd.org
Dr. Stacey Stoudt	stosta@wilsonsd.org
Ryan Fitterling	fitrya@wilsonsd.org
Karen Troutman	trokar@wilsonsd.org
<b>Crabtree, Rohrbaugh &amp; Associates</b>	
John Beddia	jbeddia@cra-architects.com
Dr. Fred Withum	fwithum@cra-architects.com
Chris Barnett	cbarnett@cra-architects.com
<b>DecisionInsite</b>	
Bruce Terry	bterry@decisioninsite.com
Jason Mericle	jmericle@decisioninsite.com

On October 16, 2019, at 9:30AM a meeting was held at the Wilson School District Administrative Office for the purpose of reviewing the study progress. The below represents the writer’s understanding of the issues and items of discussion at the above Study Progress Meeting.

**DecisionInsite:**

- Reviewed enrollment projections, by individual school as well as by grade level.
- Projections are from 2020-2030, broken out into both conservative and moderate numbers.
- Mr. Simcox to coordinate with DecisionInsite on any additional housing developments he is aware of.
- It was agreed upon that DecisionInsite is to schedule a training session with the district to fully understand the software and its capabilities. Of particular interest to the district is the ability to understand boundary information as it relates to potential options.
- CRA to forward to DecisionInsite each building’s current capacity.
- CRA to obtain from DecisionInsite their years of experience and projection accuracy.

### Study Update:

- Reviewed four proposed options, including the initial baseline option for maintenance-only work to bring each building up to current construction standards.
- District confirmed under a 5/6 grade alignment the utilization of a teaming model/hybrid, moving in the direction of a STEM program. Dr. Withum further confirmed with the district what spaces would be required, enabling CRA to develop a preliminary program for the proposed floor plans.
- Confirmed consideration of Pre-K would be a 10-year-out decision.
- It was agreed upon that CRA will modify the option information to include PDE's projected enrollment, DecisionInsite's conservative and moderate projected enrollment, and a trendline that takes into consideration all the projections. It is this trendline that will be used for planning building capacities.
- In reviewing the various options and associated proposed floor plans, it was reiterated that they were conceptual in nature, used as part of the exercise to determine if the options presented are feasible from a square-footage/building capacity standpoint.

### Proposed Schedule:

- November 7<sup>th</sup> @ 10:00 a.m. @ Wilson DAO: Administrative Team Meeting:
  - 5/5 program discussion follow-up
  - Review options and associated cost estimates
  - Phasing
- December 16<sup>th</sup> @ 6:00 p.m. – Pre-Board Meeting:
  - DecisionInsite information presentation (to be coordinated)
  - Options and costs presentation
- January 13<sup>th</sup> @ 6:00 p.m. – Board Work Session: Option discussion/selection

Any authorized persons who take exception to any statement in this report shall notify the writer, within five (5) days from the date of receipt of this report, stating in detail the correction or omission. Otherwise, this report shall be considered correct and final.