



Crabtree, Rohrbaugh & Associates - Architects

401 East Winding Hill Road
Mechanicsburg, PA 17055
Maryland • Pennsylvania • Virginia • West Virginia

STUDY PROGRESS MEETING REPORT

September 6, 2019 | 10:00AM

Wilson School District | District-Wide Feasibility Study
CRA Project No. 3180

In Attendance: E-mail

Wilson School District	
Dr. Richard Faidley	fairic@wilsonsd.org
Chris Trickett	trichr@wilsonsd.org
Jeff Simcox	simjef@wilsonsd.org
Christine Schlosman	schchr@wilsonsd.org
Dr. Stacey Stoudt	stosta@wilsonsd.org
Ryan Fitterling	fitrya@wilsonsd.org
Karen Troutman	trokar@wilsonsd.org
Architects – Crabtree, Rohrbaugh & Associates	
John Beddia	jbeddia@cra-architects.com
Leah Shiley	lshiley@cra-achitects.com
Dr. Fred Withum	fwithum@cra-architects.com
Chris Barnett	cbarnett@cra-architects.com

On September 6, 2019, at 10:00AM a meeting was held at the Wilson School District Administrative Office for the purpose of reviewing the study progress. The below represents the writer’s understanding of the issues and items of discussion at the above Study Progress Meeting.

Existing Facilities:

- Reviewed educational suitability assessments of each building, identifying noteworthy deficiencies.
- Reviewed facility condition indexes of each building, including District Administration Office building, identifying noteworthy deficiencies.
- Reviewed estimated maintenance construction costs for each building. Numbers presented encompassed all recommended items identified in the study, which are further broken down by priority in two year increments.
- CRA to update the study to include the estimated re-roofing costs for Southern Middle School and the upper building of Wilson High School, as provided by the district.

Enrollment & Utilization:

- Reviewed current and projected enrollments (per PDE) for grade groupings K-5, 6-8 and 9-12. District indicated that the current elementary enrollment numbers already exceed those projected by PDE over the next five years.

- Reviewed current building utilization percentages, based on 2017-2018 enrollment, for each building. Buildings at the middle and high school levels were within the recommended functional capacity. Four of the five elementary school buildings exceeded that capacity, with the fifth at near capacity.
- CRA to follow up with Precision Insite to check on their status of their work. In addition, district identified the desire to show projected enrollment for each school, beginning in 2020, in three-year increments.

Program Review:

- Reviewed district's mission statement, identifying what is to be provided to the students to, "empower them to create their own future."
- Reiterated facilities play a key role in the educational development of children, including such items as capacity, health, safety, support of extra-curricular programs, equity, community values, and allowance for a variety of traditional and digital strategies.
- Reviewed the need to identify initial operational (ex. financial considerations/building utilization), programmatic (ex. classroom capacities/grade realignment/instructional strategies), and cultural (community expectations/managing change) expectations.
- CRA to send district a sample of a guiding principles document to assist in identifying these expectations.

Preliminary Options:

- CRA presented, for the purposes of initial feedback and group discussion, seven options for review. Each option identified what would be proposed for each building (if anything), with the first option a baseline indicating only work associated with building maintenance.
- It was reiterated that no option presented is intended to be a final solution. The facility options presented in the study should be viewed as conceptual, and serve to facilitate the discussion of the overall buildings' layouts, and the relationship of elements necessary to reinforce/enhance the educational programs. The final solution may encompass select components of one or more options.

Proposed Schedule:

- September 16th:
 - 4:30 p.m. - Dr. Withum to meet with administrative team to review programming
 - 6:00 p.m. – Pre-Board Meeting - CRA to present study update
- October 3rd @ 10:00 a.m. @ Wilson DAO: Administrative Team Meeting
- October 14th @ 6:00 p.m. – Board Work Session - CRA to present all information (including estimated costs)
- November 7th @ 10:00 a.m. @ Wilson DAO: Administrative Team Meeting
- November 18th @ 6:00 p.m. – Pre-Board Meeting - review information and potential option selection.

Miscellaneous:

- CRA to send district the minutes from the visioning exercise.

Any authorized persons who take exception to any statement in this report shall notify the writer, within five (5) days from the date of receipt of this report, stating in detail the correction or omission. Otherwise, this report shall be considered correct and final.