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Wilson School District

PROGRESS REPORT: District Facility Study

Date: 6/17/19

Facility Study Meeting held 6/10/19;
10:30 AM Secondary Session, 1:30 Elementary Session

Attendees: Jeff Simcox; Director of Buildings and Grounds
Dr. Faidley; Superintendent
Elementary School Principals / Secondary Principals
Food Service Director; Carol Gilbert
Chris Barnett; CRA Senior Project Manger
John A. Beddia, CRA, Principal

Discussion Items

10:30 AM Meeting: Secondary Facilities

- Jeff Simcox provided the group with an overview of the study efforts and process. Communication and/or additional questions from WSD should be directed to Jeff Simcox, who will forward onto to CRA for coordination.
- CRA distributed floor plans of the middle and high school facilities noting the current use of space. CRA requested the group verify each space utilized as shown as this will be the basis for the capacity analysis.
- CRA described the PDE model for target utilization at 85% for planning purposes.
- CRA requested the status of DecisionInsite demographics and enrollment projections. CRA to contact Sean Gorious for status of contract and scope and coordinate with the district.
- CRA suggested touring State College HS cafeteria/kitchen nearing completion of construction. CRA to coordinate possible dates with food service group and consultant.
- CRA requested the group share known deficiencies, infrastructure and program for each building.

Items of concern for further evaluation:

- Entry sequence for security
- Lack of Instructional planning spaces which have been repurposed
- Need for additional learning / autistic support space
- Lack of storage
- Need for collaborative working space for students
- Undersized lobbies, narrow hallways
- Too many entry/exit points at High school

Undersized classrooms at high school
Need space large enough for formal testing at High school
HS cafeteria and entire kitchen area, capacity, equipment / operations and space
Prefer a single café and kitchen to serve students. Need to consider phasing
Lack of centralized student spaces
Delivery and parking conflicts and capacity

1:30 PM Meeting: Elementary Facilities

- Jeff Simcox provided the group with an overview of the study efforts and process. Communication and/or additional questions from WSD should be directed to Jeff Simcox, who will forward onto to CRA for coordination.
- CRA distributed floor plans of each elementary school noting the current use of space. CRA requested the group verify each space utilized as shown as this will be the basis for the capacity analysis.
- CRA described the PDE model for target utilization at 85% for planning purposes.
- CRA requested the group share known deficiencies, infrastructure and program for each building.

Items of concern for further evaluation:

Need for additional learning / autistic support space
Entry sequence for security
Spaces lacking daylight; cafeteria and classroom space
Lack of Instructional planning spaces which have been repurposed
Lack of storage
Cafeteria seating capacity, acoustics, serving lines, tables, loading dock access
Delivery and parking conflicts and capacity
Lack of small group spaces for testing and itinerant offices

UPCOMING TASKS

Revise current use of space floor plans
Update capacity analysis and establish current utilization rates
Integrate DecisionInsite demographics/projections
Begin developing scope of proposed improvements and costs
Board Update TBD