



*From the office of Food Services*

*610.670.0180 x 1147 or 1148*

## **Student Meal Account Balance Refund or Donation Request**

If you are moving, transferring or graduating from Wilson you must make a formal request for refund of money in the student meal account. Requests must be received within 60- calendar days from date of withdraw. You can transfer money to a sibling account, request a refund or make a donation of the remaining meal balance to the Food Service Delinquent Meal Fund. If your student has a balance in his/her Food Service account indicate your choice for these funds below. Please complete this form and return by email, US mail or in person to the Food Service Office.

**Select one option.**

**Student Full Name:** \_\_\_\_\_ **Balance\*: \$** \_\_\_\_\_

### **Option #1**

\_\_\_\_\_ Transfer the balance to a sibling/another student in Wilson SD  
Name of Student (please print) \_\_\_\_\_

### **Option #2**

\_\_\_\_\_ Refund balance and make check payable to:  
Name (please print) \_\_\_\_\_  
Street Address \_\_\_\_\_  
City, State, Zip \_\_\_\_\_

### **Option #3**

\_\_\_\_\_ Donate account balance of \$ \_\_\_\_\_ to: Wilson SD Student Assistance Fund

**Parent/Guardian Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

*\*Any balance of less than \$2.00 will be donated to the Food Service Delinquent Meal Fund unless arrangements are made to pick-up the cash.*