



Book	Policy Manual
Section	200 Pupils
Title	Eligibility of Nonresident Students
Number	202
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Purpose

The Wilson School District Board of School Directors (Board) shall operate the schools of this district for the benefit of children residing in this district and eligible for attendance. [\[13\]](#)[\[14\]](#)

Authority

The Board may permit the admission of nonresident students in accordance with terms of this policy. [\[1\]](#)[\[2\]](#)

~~The Board reserves the right to verify the residency of any student and to require a sworn statement of residential support for the student who resides with a person other than his/her parent/guardian or custodian.~~

~~The administration shall require appropriate legal documentation showing dependency or guardianship or a sworn statement of residential support to be filed with the Superintendent before an eligible nonresident student may be accepted as a student in the district.~~

The Board shall require that appropriate legal documentation showing dependency or guardianship or a sworn statement of full residential support be filed with the district before an eligible nonresident student may be accepted as a student in district schools. The Board may require a resident to submit additional, reasonable information to substantiate a sworn statement, in accordance with guidelines issued by the Department of Education [\[3\]](#)[\[4\]](#)

The Board reserves the right to verify claims of residency, dependency and guardianship and to remove from school attendance a nonresident student whose claim is invalid. [\[3\]](#)

If information contained in the sworn statement of residential support is found to be false, the student shall be removed from the school after notice is given of the opportunity to appeal the student's removal, in accordance with Board Policy {3}

Definitions

Bona Fide Residence - Pupils shall be admitted to the Wilson School District in accordance with the provisions of Section 1301 and 1302 of the Public School Code of Pennsylvania.

Residence in the district is established by a parent/guardian when that person maintains and uses eating, sleeping, and other domestic accommodations in the district to the extent that the Board is convinced that these accommodations constitute a non-transient home. The owner of a property in the district does not qualify as a bona fide resident unless s/he maintains and uses the property at his/her home with full domestic accommodations which are normally associated with living in a home.

Educational cost is the actual instructional expense as determined by the Pennsylvania Department of Education.

As used herein, a resident student is one whose parent/guardian has physical custody of the student fifty percent (50%) or more of the school year.

Guidelines

Nonresident Children Placed in the District

Any child placed in the home of a resident of this district by a court or an agency of government shall be admitted to the schools and shall receive the same benefits and be subject to the same duties as resident children as described in Policy 202.1. [5][15]

The Board reserves the right prior to such placement and within two (2) weeks of the written request of the potential custodian of the student to the district, to deny the student's admission when conditions exist which should exempt this district from the responsibility of admitting the nonresident custodial child. [5]

Inmates Residents Of Institutions

A child who is an inmate of an institution for the care or training of children located within this district, is not a legal resident of the district by such placement, but shall be admitted to the schools of this district and a charge shall be made for tuition in accordance with statute. [7][8][10][16][17]

Interim Admission

Students Expecting To Move Into Or From The School District –

1. Interim admission will be permitted at the opening of the school term for families whose settlement dates **for the purpose of purchasing a primary home in which the family will reside** are during the first forty-five (45) school days of the school year. A settlement date after the first forty-five (45) school days shall become the official admittance date for the student or demonstrate proof satisfactory to the district of the anticipated residency.
2. Students in grades K-11 whose families move from the district during the last ~~forty-five (45)~~ **thirty (30)** school days of the year will be granted interim admission to complete the remaining days of the school year in the district.
3. Parents/Guardians requesting interim school privileges must:
 - a. Write a letter to the Director of Pupil Services requesting Wilson School attendance.
 - b. Agree to arrange for the student's transportation to and from school.
 - c. Families moving into the district must provide the Director of Pupil services with a copy of a notarized legal document verifying the settlement date or if settlement is not made on the established date, the parents/guardians may be billed for tuition based on the number of days the student was in attendance during the first quarter. In addition, the student will be withdrawn from school unless tuition payments are made and, then, paid in advance for the

remainder of the school year.

- d. Students moving from the school district will be withdrawn from the district at the end of the school term. In the event that a student has moved from the district and no official notification has been given to the district, the parent/guardian is liable for tuition from the date the student moved from the district. The student will be withdrawn from school unless tuition payments are made and, then, paid in advance for the remainder of the school year.
- e. The district reserves the right to verify such claims, and to remove from school a nonresident student whose claim is invalid.

Administrative Procedures regarding Entitlement of Resident and Nonresident Students:

High School Seniors –

1. Parents/Guardians of a senior, who have completed the ninth, tenth, and eleventh grades in the Wilson School District and have resided in the school district through the eleventh grade year, may request in writing through the high school principal permission for the student to complete the senior year **provided that the family pay tuition and cover any additional educational costs.**
2. The high school principal will make a recommendation to the Director of Pupil Services based upon:
 - a. The student's **previous record attendance, discipline record, and academic performance.**
 - b. The mutual benefits of continuation.

Responsibilities –

1. All requests for interim admission will be answered in writing by the Director of Pupil Services/designee with a copy to the building principals who are responsible for verifying residency, registration and attendance.
2. Any student approved for interim admission may be enrolled on a non-tuition basis. Permission to attend is granted as long as the student conforms to the rules and regulations of the district.

Other

No other requests for pupils to be enrolled on a tuition basis shall be granted except for special cases recommended by the Superintendent and approved by the Board.

Parents/Guardians so affected are responsible for transporting their child/children to and from school.

Tuition rates shall be determined in accordance with statute. Tuition for accepted pupils is to be paid quarterly in advance. [\[2\]](#)[\[11\]](#)[\[12\]](#)

Delegation of Responsibility

The Superintendent will develop procedures for the enrollment of nonresident children which:

1. Admit such children only on the proper application of the parent/guardian.

Legal

1. 24 P.S. 1301
2. 24 P.S. 1316
3. 24 P.S. 1302
4. 22 PA Code 11.19
5. 24 P.S. 1305
7. 24 P.S. 1306
8. 24 P.S. 1307
10. 22 PA Code 11.18
11. 24 P.S. 2561
12. Pol. 607
- 24 P.S. 1306.2
- 24 P.S. 1309
- 22 PA Code 11.41
13. 24 P.S. 501
14. 24 P.S. 502
15. Pol. 202.1
16. 24 P.S. 1308
17. 24 P.S. 1310
- 24 P.S. 2503
- Pol. 103
- Pol. 906

Last Modified by Mrs Regina Urso on May 14, 2018