



Book	Policy Manual
Section	100 Programs
Title	Guides for Planned Instruction
Number	106
Status	Final Reading and Adoption
Adopted	October 4, 1995
Last Revised	March 6, 2000
Last Reviewed	May 21, 2018

### **Purpose**

~~A-G~~guides shall be prepared for all planned instruction adopted by the Wilson School District Board of School Directors (Board) in order to direct and assist the professional staff toward the attainment of academic standards sought by that course of study.[1][3](24 P.S. 1511, 24 P.S. 1512).

### **Guidelines**

Each course guide ~~shall~~ may contain, as appropriate to that planned instruction:

1. Objectives of the instruction.
2. Concepts and skills to be taught.
3. Suggested activities designed to achieve the objectives.
4. Suggested methods of instruction.
5. ~~Evaluation criteria intended to test~~ Assessment criteria and methods intended to evaluate the extent to which learning objectives have been achieved.
6. A reading list of supplemental titles for the guidance of teachers.

~~Each course guide shall be construed as providing a basic framework for the planned instruction. Within this framework, each teacher shall use the course guide in a selective manner best designed to meet the needs of students.~~

### **Delegation of Responsibility**

**Every teacher shall follow the planned instruction guide as the basis of instruction.**

The Superintendent or designee shall be responsible for development and implementation of a plan ~~the~~ for preparation of course such guides, ~~and shall develop a plan for such preparation~~ which includes:

1. The participation of appropriate staff members and resource personnel.
  2. ~~The participation of community members.~~[2]Continuing research in instructional methods, materials, activities and assessment strategies.
  3. A system of administrative review that ensures that guides are being followed by teaching staff members to the degree of conformity required.
1. ~~Continuing research in instructional methods, materials, and assessment strategies.~~
  1. ~~Systematic review of all guides to ensure their continuing usefulness in achieving academic standards.~~

A continuous program of development and revision of guides and related materials shall be carried on by the department members of the various instructional areas serving on curriculum committees to ensure their continuing effectiveness in achieving established academic standards.

~~Whenever new course guides are developed or existing guides revised, copies of these new course guides or changes will be made available to the Board for informational purposes.~~  
Copies of all current guides for planned instruction ~~shall~~ will be kept ~~on file~~ in the offices ~~of the Superintendent and building principals~~ of the Director of Curriculum, Instruction and Professional Development. These materials will be available for review by the public. Documents and texts may be accessed by a written request to the Director of Curriculum, Instruction and Professional Development.

- Legal
1. Pol. 107
  2. 22 PA Code 4.13
  3. 22 PA Code 4.4
  4. 22 PA Code 4.11

Last Modified by Mrs Regina Urso on May 14, 2018