



Book	Policy Manual
Section	000 Local Board Procedures
Title	Distribution
Number	007
Status	Final Reading and Adoption
Adopted	October 4, 1995
Last Revised	August 2, 2010
Last Reviewed	May 21, 2018

Authority

The Board desires to make the ~~Manual of Policies and Procedures~~ [online Policy Manual](#) a useful guide for all directors of the Board, the administration of this district, all personnel employed by the Board, the students of the district and all members of the community.[1][2][3]

Guidelines

Therefore, electronic copies of the Board Policies ~~and Procedures~~ shall be made available [on the website](#) ~~to the following:~~

1. ~~All directors of the Board.~~
2. ~~Superintendent.~~
3. ~~Secretary to the Board.~~
4. ~~Each administrator and director.~~
5. ~~Each educational and operational director.~~
6. ~~Board solicitor.~~

The ~~Board Policy Manual~~ [online Policy Manual](#) shall be published and maintained on the district's web site.

The ~~manual of policies~~ [online Policy Manual](#) shall be considered a public record and shall be open for inspection in the district offices during regular office hours.[4][5]

The Superintendent or his/her designee shall maintain an orderly plan for the promulgation of policies to staff members who are affected by them and shall provide easy accessibility to an up-to-date collection of policies for all employees of the school system and is designated to review existing policy monthly in light of Board actions and revisions to state statutes and procedures, and to recommend to the Board such changes as may be desired to maintain the ~~Board Manual of Policies~~ [online Policy Manual](#) in a current status.[3]

Legal

1. 24 P.S. 407
2. 24 P.S. 510
3. Pol. 003
4. 65 P.S. 67.701
5. Pol. 801
- 65 P.S. 67.101 et seq

Last Modified by Mrs Regina Urso on May 14, 2018