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**Berkshire Heights
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INCLEMENT WEATHER PROCEDURE FOR BERKSHIRE HEIGHTS EARLY LEARNING CENTER

Dear Parents/Guardians:

For the most updated information regarding a Preschool closing, delay, or early dismissal due to inclement weather or other emergency situations, please contact our Wilson Child Care Hotline at 610-670-0180 x4900.

The following guidelines are in place to provide the appropriate student to staff ratios and to provide the maximum safety for the children and our staff.

Delayed Opening of School:

Should there be a delayed opening of Wilson School District due to Inclement Weather:

- **Berkshire Heights Early Learning Center** will open at 7:30am. (subject to change)
- We are unable to provide care for children who are not contracted on the specific day of delay.
- Regular contracted rates will apply whether care is used or not.

School Closure:

Should there be a closure of Wilson School District due to Inclement Weather:

- **Berkshire Heights Early Learning Center** will be closed. (subject to change)
- You are not required to pay for days when the preschool is closed due to inclement weather.

Delayed Opening and then a Closure of School:

Should there be a delayed opening of school and children are in care, then a closure of Wilson School District is announced:

- Parents will be contacted to pick up their child by a specific time, determined by Administration.
- Tuition rates for this type of day will be determined by Administration.

Early Dismissal due to Inclement Weather:

Parents are asked to make emergency plans for the pickup of their children in the event of an early dismissal. Should an early dismissal be announced for Wilson School District, Administration will determine a required picked up time for your child so that students, along with our staff members, can get home safely. Tuition rates will be determined by Administration.

Please Note: The above guidelines reflect common weather occurrences but unfortunately we are unable to predict all of them. We will try to follow the above guidelines as much as possible, but other situations may arise causing us to adjust them. For the most updated information regarding a Preschool closing, delay, or early dismissal due to inclement weather or other emergency situations, please contact our Wilson Child Care Hotline at 610-670-0180 x4900.

Sincerely,

Steven A. Good
Coordinator of Child Care