

# Superintendent's Letter

## Tuesday, December 19, 2017

### *Wilson School District Strategic Vision Planks*

*WSD Vision Plank 1 – Improve upon or expand Wilson's portfolio to advance student success.*

*WSD Vision Plank 2 – Grow Wilson regionally or nationally.*

*WSD Vision Plank 3 – Increase organizational agility and capacity.*

*WSD Vision Plank 4 – Creative development of existing and new infrastructure.*

*WSD Vision Plank 5 – Create a flatter organizational structure for stakeholder collaboration.*

*WSD Vision Plank 6 – Control for fiscal accountability.*

Among the actions taken by the Board at its regular board meeting on Monday, December 18, 2017, were the following:

#### **4.0 Ratification/Approval of the following: (Motion Carried)**

**4.1 Granted permission to approve** the “Japan: Technology Through the Ages” as part of the Wilson Senior Global Education Program. Approximately twenty (20) students will be chaperoned by David Dunkelberger, one female chaperone, and other chaperones, if needed, from April 13 through April 21, 2019. The cost per student is \$3,985. Student days out of school is zero, substitute teachers needed are zero, but both are dependent upon spring break and inclement weather. Additional cost to the district is up to \$400 for chaperone reimbursements for transportation, meals, and incidental fees while abroad.

#### **5.0 Superintendent's Report (Personnel/Program Recommendations) (Motion Carried)**

##### **5.1 Retirements**

Peggy Umbenhauer, Coordinator of Food Service, effective 2/28/18 (9.5 years of service with Wilson)

##### **5.2 Resignations/End of Service**

Michael R. Anderson, Special Education Teacher, High School, effective 12/5/17

Cindy Arters, Study Hall Monitor, Southern Middle School, effective 4/11/17

Kyle Birckbicher, Special Ed. Instructional Assistant, effective 12/18/17

Ginger Bouchard, In-School Suspension Monitor, High School, effective 12/15/17

Christina Calabrese, Swim Instructor, effective 12/14/17

Amy Kern, Substitute School Nurse, effective 12/18/17

Gretchen Murphy, part-time Nurse, Green Valley, effective 12/21/17

Kelley Romyn, Assistant High School Principal, effective 12/22/17

##### **5.3 Child Rearing Leave**

Stacy Babula, Occupational Therapist, effective on/about 5/7/18 and returning on 5/21/19

Danielle Tonsil, Special Education Teacher, Whitfield, effective on/about 4/28/18 through the final day of the 2017-2018 school year

##### **5.4 Change in Status**

Caryn Croll, Facilities Scheduler, change weekly hours to 14.5 (from 15), effective 12/11/17

Mary Jo Dunn, Administrative Secretary to PR-WEF Assistant, \$18/hr., effective 7/1/17

Kathryn Landis, Child Care Supervisor, to Full-time Preschool Head Teacher, \$14.61/hr., effective TBD (replaces Kayla Dautrich, who transferred)

Evelyn Medina, Custodian, Berkshire Heights, addition of 4 hours at Operations, no change in rate, effective 11/13/17

Kevin Sorenson, Substitute School Bus Driver to School Bus Driver, 25 hours week, \$15.75/hr., effective 12/14/17

Karen Troutman, PID/WEF Executive Director to Director of Public Relations, effective 1/3/18

## **5.5 Support Staff**

Olivia Allison, Substitute Special Education Instructional Assistant, \$12.32/hr., effective 1/3/18

Caryn Croll, Breakfast Cashier, High School, \$10.04/hr., 15 hours/week, effective 12/11/17

Emmanuel Garcia, Substitute Bus Driver, \$15.75/hr., effective 12/14/17

Frank Gonzalez, Substitute Van Aide, \$10.04/hr., effective 12/4/17

Frank Gonzalez, Substitute Van Driver, \$12.97/hr., effective 12/4/17

Angel Guzman, Special Education Instructional Assistant, Autistic Support, High School, \$13.32/hr., 29.5 hours/week, effective 12/1/17

Douglas Harrison, Bus Driver, \$15.75/hr., 20 hours/week, effective 12/6/17

Robert Levin, Substitute Van Driver, \$12.97/hr., effective 12/11/17

Mario Richiez, Substitute Bus Aide, \$10.04/hr., effective 12/17/17

Mario Richiez, Substitute Crossing Guard, \$15/hr., effective 12/17/17

## **5.6 Professional Hire**

### **Amy Caltagirone**

#### Education

Master's from University of Turabo/Penn State

#### Experience

Lee County School District, Florida, ESL Teacher 1.5 Years

#### Degree, Credit Year, Salary

Master's Degree, CY 6, \$56,264

#### Assignment

ESL Teacher at West/Green Valley effective 1/8/18 (replaces Sarah Morrissey, who resigned)

## **5.7 Substitute Teachers, \$125/day**

Lisa Bartlett, effective 12/19/17

Natacha Dubuisson, effective 10/31/17

Anne Kennedy, effective 12/8/17

Isaac Kulp, effective 12/19/17

James Welde, effective 12/15/17

## **5.8 Extracurricular**

Charles Bartlett, Age Group Swim Head (11-12 Boys & 13-14 Boys), \$2,000

Melissa Benamati, Middle School Indoor Color Guard Assistant, \$559.00

Andrew Blass, Weight Room, \$11.27/hr., effective 12/14/17

Kermit Cintron, Assistant Middle School Wrestling Coach, Southern Middle School, \$1,592

Jeff Ebner, High School Boys Basketball, Volunteer

Lauren Hagan, Lifeguard, \$7.25/hr., effective 12/4/17

Tyler Wales, High School Indoor Percussion Head, \$3,633

## **6.0 Consent Items (Consent)**

**6.1 Accepted with gratitude** the following donation(s):

**a) From Cornwall Terrace PTO**, \$151.25 to contribute toward the purchase of the Scholastic News magazine monthly subscription for 4<sup>th</sup> grade teachers at Cornwall Terrace.

**b) From Cornwall Terrace PTO** \$423.00 to contribute toward the purchase of books for Kindergarten and 2<sup>nd</sup> grade classrooms at Cornwall Terrace.

**6.2 Approved** the appointment of Keith A. Stamm and William Herbine to the Spring Township Park and Recreation Board for 2018 (annual appointment).

**6.3 Approved** the appointment of Edward Case as district representative to the Berks Vocational-Technical School's Authority, for the remainder of Mr. Metzgar's term, effective December 19, 2017 through December 31, 2018.

**6.4 Approved** the appointment of Dr. Amy Kennedy as district representative to the Berks County Intermediate Unit Board for the remainder of Mrs. Reid's term, effective December 19, 2017 through June 30, 2018.

**6.5 Approved** the appointment of PA School Board Association Designees for 2018:

a) PSBA Representative – Motion for Mike Martin

b) Legislative Chairperson – Motion for Mike Martin (currently holds position)

c) Employee Relations Contact – Motion for Brad Hart

## **Roll Call**

**7.0 Human Resources (Motion Carried)**

**7.1 Approved** \$100 Attendance Bonus for the following Child Care employees (per 2015 approved criteria):

Tina Bixler

Jennifer Brown

Mayra Diaz

Cheyenne Immel  
Patricia Burke  
Rebecca Cunnius  
Linda Weitzel  
Ashley Watts  
Charity Fox  
Michelle Frederick  
Kaitlyn Umberger  
Patricia Liszcz  
Jane Pfennig

- 7.2** **Approved** the Director of Public Relations job description, as attached.
- 8.0** **Pupil Services (Motion Carried)**
- 8.1** **Approved** Resolution approving and adopting student discipline Waiver and Consent Agreement dated November 29, 2017.
- 8.2** **Ratified** placement of one 13-year old Wilson West Middle School student on December 5, 2017 into River Rock Academy - Amity at a rate of \$116.70/day.
- 8.3** **Approved** Resolution approving and adopting student discipline Waiver and Consent Agreement dated December 15, 2017.
- 8.4** **Permission granted to approve** the adoption of a Settlement Agreement and Release to establish an education fund to be held and managed by Wilson School District, in the amount of twenty-one thousand, four hundred dollars (\$21,400.00); and an amount not to exceed eight thousand dollars, (\$8,000.00) in attorney fees, to settle and comprise all claims raised by the parent of a special education student; and to authorize the Board President and Secretary to execute the agreement on behalf of the District.
- 9.0** **Technology & Media (No Items)**
- 10.0** **Operations (Motion Carried)**
- 10.1** **Approved** to use Capital Funds, at the recommendation of the Facilities Committee, for the Infield Renovations to the West Varsity Baseball Field and the Southern Middle School Baseball Field by Hummer Sports Turf at a cost not to exceed \$60,000.00
- 10.2** **Approved** to purchase, at the recommendation of the Facilities Committee, a new truck/utility body/plow from Tom Masano Ford and Levan Machine Company at a cost of \$51,588.00 and to use an additional \$16,588.00 (above the \$35,000 approved prior) from Capital Reserve to complete this purchase.
- 11.0** **Finance (Motion Carried)**
- 11.1** **Approved** the revised commitment letter received from First National Bank of Pennsylvania dated December 12, 2017 for the following: General Obligation Note Series C of 2017 in the principal amount of \$4,975,000 for purposes of the advanced refunding of a portion of the School District's General Obligation Bonds, Series B of 2013.
- 11.2** **Permission granted** to rename the student club Fellowship of Christian Athletes (FCA) to Connect to better represent the mission of the group.
- 11.3** **Permission granted** to open a Rifle Team student activity account.

- 11.4 **Approved** to increase the mileage reimbursement rate from 53.5 cents per mile to 54.5 cents per mile, effective January 1, 2018, in accordance with the IRS approved mileage rate.
- 11.5 **Approved** the budget transfers dated November 16 through December 13, 2017.
- 12.0 **Curriculum and Staff Development (Motion Carried)**
- 12.1 **Approved** the Student Teaching Affiliation Agreement between Western Governors University and Wilson School District, commencing on December 18, 2017 and terminating on December 18, 2022.
- 13.0 **Transportation (Motion Carried)**
- 13.1 **Approved** an additional crossing guard post at the intersection of Dwight St. & Ellen Ave., effective start date December 19, 2017. Spring Township has completed the study of the area and has agreed to pay a ½ portion salary of the new position, which will be 3.25 hours per day.
- 14.0 **Food/Cafeteria (No Items)**
- 15.0 **Child Care (No Items)**
- 16.0 **Extra-Curricular (No Items)**
- 17.0 **Policies (No Items)**
- 18.0 **Miscellaneous (No Items)**