

<p>1. Guidelines</p> <p>SC 775</p> <p>SC 775</p>	<p style="text-align: center;">707. USE OF SCHOOL FACILITIES</p> <p>Teacher or student groups shall make their requests for after school use of a room or other facility through their principal on a prepared form. This policy is not to restrict use, but it is to avoid conflicts of use and to provide an awareness of who is appropriately in the facilities. Requests should be made at least seventy-two (72) hours in advance of the requested use.</p> <p>The use of facilities by a district employee for commercial purposes is prohibited without the recommendation of the administration and approval of the Board.</p> <p>The school district intends to make its facilities available to its citizens for community betterment. If the use will not interfere with the school program, permission to use district facilities may be granted by the District Facilities Scheduler (as appointed and designated by the Superintendent) for educational, recreational, social or civic groups.</p> <p>Outside groups who wish to use any part of a facility must submit their requests on a prepared form available on the District’s website. The use and fees are governed by classification of the group and the schedule of rents. Approval will be granted by the District Facilities Scheduler, or in special cases for which s/he wishes to have further consent, by the Superintendent or the Board.</p> <p>Rent and related expenses will be charged to cover necessary expenses incurred by the district. A school district employee shall be responsible for cleaning the area, properly arranging furniture and equipment, turning off lights, and locking doors. A custodian on night duty in the building may fulfill this requirement.</p>
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Classification of Users/Activities

Group A Classification:

Youth organizations/programs that are based within the Wilson School District. Each year, prior to the first use of any facility, each organization must provide a certified roster from the organization's governing body which contains participant names and addresses. All rosters will be verified by the Wilson School District to determine residency.

Group B Classification:

Non-Wilson School District related organizations and non-profit organizations.

Group C Classification:

Outside, for-profit organizations other than those classified above.

Schedule of Session Rates

Group A users will be assessed Group A rates and Rules #1 and #2 will apply (see Rate Sheet).

Group B users will be assessed Group B rates and Rule #3 will apply (see Rate Sheet).

Group C users will be assessed Group C rates and Rule #3 will apply (see Rate Sheet).

The District shall establish rate schedules for the use of facilities and have the rates periodically updated and approved by the Board. Groups may request relief from facility fees by submitting such a request for review to the Board.

Conditions for Use of District Facilities

The user shall agree to the following conditions:

1. Assumption of full responsibility for damage to or loss of school property in connection with this use, which damage will be determined by the district. The district reserves the right to approve the supervisor(s) of the use of the district property. Group shall limit the use of the district property to those authorized.
2. Assumption of full responsibility for any personal injury or property damage arising out of the actions whether innocent, negligent or intentional of the user organization or any individual thereof, or liability resulting therefrom. All users of facilities shall provide Public Liability Insurance with limits of at least \$1,000,000 for each accident or occurrence and must name the Wilson School District as an insured. Evidence of such insurance must be submitted to the District prior to the use of the facility, in the form of a certificate of insurance

35 P.S.
Sec. 1223.5
20 U.S.C.
Sec. 7182, 7183
Pol. 712

issued by an insurance carrier.

3. Prohibition of tobacco product use (see Board Policy #712), alcohol, and weapons (see Board Policy #218.2) in school buildings and on all campuses.
4. Termination of all activities by 10:00 p.m.
5. School equipment shall be used only by special permission, under the supervision of school personnel, and is subject to additional fees.
6. Food and drink shall be limited to cafeterias, the Lower House pool lobby, the senior high gymnasium lobby, and other areas approved by the administration.
7. Responsibility for leaving the room or area in its original condition upon arrival.
8. Responsibility for the conduct and supervision of all persons in attendance; and all persons must remain in the designated area.
9. A school kitchen may be used for the preparation of food only after proper arrangements have been made with the Supervisor of Food Services. A school cafeteria worker is to be present to supervise the use of equipment. Cafeteria employee services are not included in the rental fee and shall be charged to the group or individual. The organization using the kitchen, and not the school cafeteria worker, is responsible for properly cleaning equipment and utensils and returning equipment and utensils to their original locations.
10. Paying the cost of tuning a piano that has been moved by any group resulting in the need for retuning. The district shall, in its sole discretion, determine if tuning is necessary.

Restrictions

The Superintendent may restrict the use of school facilities and premises in the interests of the school district, including, without limitation, prohibiting the use of the tennis courts and nearby playground during Commencement.

Pol. 223

Prohibited from school property are pets, unauthorized motorized vehicles, golfing activities, motorized airplane models, rockets, as identified in Board Policy #223 and any other harmful or potentially dangerous activities or equipment, including the use of drones.

People shall not congregate or loiter on school property when they are not engaged in an organized activity sponsored or approved by district officials. All activities shall terminate by 10:00 p.m.

All school district roadways are two-way unless designated otherwise by signs, and traffic speed on school property shall not exceed fifteen (15) miles per hour. Motorists are prohibited from parking at restricted curb areas painted yellow.

Sunday Use

The Board believes that the use of its facilities on Sundays could provide opportunities for family type activities that might not be possible at other times. Further, the Board believes that the availability of school facilities on Sundays could provide district children with opportunity for wholesome use of their leisure time. With these beliefs in mind, the Board will permit school facilities to be used on Sundays under the following conditions:

1. The use of facilities is limited to the hours between 9:00 a.m. and 8:00 p.m.
2. The use of facilities is intended primarily for organizations that sponsor programs for district residents; however, other organizations may be granted Sunday use of facilities.
3. The payment schedule for use of facilities shall be the same as for any other day.
4. All activities are subject to evaluation by the administration for their appropriateness.

This policy shall not be construed to permit activities in school facilities on Sundays that otherwise might be in violation of the federal or state constitution or laws and is not meant to place the use of school facilities in competition with either family or religious activities.

References

School Code – 24 P.S. Sec. 511, 775, 779

State Board of Education Regulations – 22 PA Code Sec. 403.1

Department of Revenue Regulations – 61 PA Code Sec. 901.1, 901.701

Local Option Small Games of Chance Act – 10 P.S. Sec. 328.101 et seq.

School Tobacco Control – 35 P.S. Sec. 1223.5

Pro-Children Act of 2001 – 20 U.S.C. Sec. 7181 et seq.

Boy Scouts of America Equal Access Act – 20 U.S.C. Sec. 7905

Board Policy – 218, 223, 712