

APPLICATION AND PERMIT FOR USE OF FACILITIES BY NON-SCHOOL GROUPS
Wilson School District
2601 Grandview Blvd., West Lawn, PA 19609-1324

The undersigned hereby makes this application on behalf of _____ *Group*
for permission to use the _____ *Room or Area* of the _____
_____, from _____ *Start Time* _____ *AM or PM*
_____ *School Building* _____ *End Time* _____ *Circle One*
to _____ *AM or PM* on _____ *Date(s)*
_____ *Circle One*

For the following purpose:

_____ *Detailed Explanation of Request/Purpose*

Will an admission fee be charged or collection taken? _____ If so, for what purpose
or for the benefit of what organization? _____

Will the general public be invited? _____

If a Wilson School District employee has been contacted and has agreed to be responsible for the
Operation and security of the facility, give name: _____
_____ *Name of employee agreeing to be responsible*

WE HEREBY AGREE to comply with the conditions of the Board of School Directors governing the use of school buildings and agree to assume full responsibility for any injury or loss of property occasioned by such use of the above described accommodations and special permission herein granted, and will replace and repair to original condition without expense to the school district.

Signed: _____ Title: _____
Printed Name: _____
Address: _____
Phone: Home _____ Work _____ Date: _____
Organization: _____
Email address (if applicable): _____

For Athletic Facility uses, please answer the questions on the reverse side of this form.
PLEASE LIST ANY ADDITIONAL NEEDS ON THE REVERSE SIDE

For Office Use only:

Rent: _____ Approved _____
Director of Finance

Staff Charges: _____ Date _____

