

**Berks Career and Technology Center
TEACHER RECOMMENDATION**

NAME OF STUDENT: _____ **PROGRAM CHOICE:** _____

SENDING SCHOOL: _____

The student has made application to the Berks Career & Technology Center. Please evaluate this individual on qualities numbered 1–10. Please circle the box that best describes this student, and return to the District Counseling Office.

PERSONAL FACTORS	5	4	3	2	1
1. COOPERATION: Willingness to work well with others, for benefit of all, agreeable	Always cooperative	Usually cooperative	Cooperative	Reluctant to cooperate	Openly uncooperative
2. ATTITUDE TOWARDS AUTHORITY: Willingness to follow directives and respond positively toward teachers and administrators	Understands and appreciates need for authority	Shows evidence of accepting authority well	Appears to accept reasonably well	Accepts with resistance	Definitely resents authority
3. ATTITUDE TOWARDS LEARNING: Willingness to learn new knowledge or techniques toward greater efficiency and growth	Constantly seeks additional training	Willingly accepts training	Accepts training if sees advantage	Accepts training only under pressure	Definitely resists
4. LEARNING RATE: Ability to learn new tasks -- masters new routines quickly	Very apt, needs little instruction	Learns readily in a short time	Learns without difficulty	Learns slowly with effort	Learning extremely difficult
5. RESOURCEFULNESS: Devises ways and means to get job done, applies imagination and ingenuity to problem solving	Exceptional capacity for problem solving	Usually resourceful & creative	Generally resourceful	Limited problem solving skills	Lacks resourcefulness & problem solving skills
6. INITIATIVE: Self starter; motivated	Always self-reliant & motivated	Almost always selfreliant & motivated	Shows initiative & motivation	Limited initiative & motivation	Lacks initiative & motivation
7. RESPONSIBILITY: Dependable & reliable, carries out tasks in timely fashion	Always dependable, assumes much responsibility	Very dependable & reliable	Usually dependable & reliable	Somewhat dependable	Unreliable
8. QUANTITY OF WORK: Volume of work production/output	Highest producer	Produces more than required	Average output	Barely meets output minimum	Unsatisfactory output
9. QUALITY OF WORK: Accuracy of work completed	Consistently high quality & exceeds standards	Often exceeds standards	Usually meets standards	Work often incomplete & below standards	Work rarely complete & always below standards
10. SAFETY: Careful & organized; follows rules	Always careful & organized	Almost always careful & organized	Usually careful & organized	Often careless & disorganized	Dangerously careless & extremely disorganized
SCORE SUMMARY - COLUMN TOTALS:					
					TOTAL SCORE:

TEACHER'S SIGNATURE: _____ **SUBJECT TAUGHT:** _____ **DATE:** _____

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