



## Dual Credit Program

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### What is the dual credit program?

Dual Credit is a program whereby a high school student enrolls in a class taught at the high school for college credit. Any high school course offered for dual credit will have been approved by the appropriate academic department at Alvernia University as being comparable to the same course given on the Alvernia campus. Dual credit differs from Advanced Placement in that the student does not take a national qualifying exam to receive the credit.

### What is the value of taking a dual credit course?

Alvernia has offered more than 85 Dual Credit courses at over 20 different high schools. More and more college freshmen are entering their institutions with college credits already on their transcripts. This means that, depending on the institution, these students may be able to get a head start on credits required for graduation and possibly even eliminate some basic courses. Dual Credit is a cost-effective way to earn college credit, and it gives students an idea of what full-time college coursework will be like.

Additionally, if a student completes and receives a B or higher in all Dual Credit courses through Alvernia University, he or she will receive a \$1,000 renewable merit scholarship to Alvernia University. The student must apply and be admitted to the University, and submit their FAFSA to Alvernia, by December 1st, 2021.

### Who takes dual credit courses?

Students in their junior or senior year who have completed most of their academic requirements for high school graduation.

### How do students register?

Selected students must complete the Alvernia University Dual Credit Registration form. All students applying to the program must meet the requirements as defined by the course instructor in order to enroll in the Dual Credit course. Course instructors will forward the names of all students taking their course(s) to Alvernia University in early September. Dual Credit students must request special permission form Alvernia University Dual Credit Coordinator to take more than 15 credit hours. Once a student is registered for the Alvernia course, each student may receive an Alvernia ID number, an Alvernia email address, access to Alvernia's library resources, and a grade report based on Alvernia's grading system at the end of the term.

#### Grading Policy

A	94-100	P	Passing Grade
A-	90-93	I	Incomplete
B+	87-89	WP	Withdrawal/Pass
B	83-86	WF	Withdrawal/Fail
B-	80-82	AU	Audit
C+	77-79	F	Failure
C	73-76		
C-	70-72		
D+	67-69		
D	63-66		
D-	60-62		
F	0-59		

## **How much does it cost?**

Alvernia University is primarily interested in offering a service to area high schools and creating closer ties with them. The cost to the student reflects an 80% discount of the standard tuition. There are no other fees, although students are responsible for textbooks. Courses are \$80.00 per credit.

## **How do students get billed?**

In October, each high school will be billed collectively for every student that is registered for a Dual Credit course. All students on the Dual Credit course roster will be factored into the billing. After the four week drop period, all students on the Dual Credit course roster will be billed even if the student decides to drop the course at a later date.

## **What if the college/university the student attends does not accept the credits?**

Alvernia University is accredited by The Middle States Commission of Higher Education. Credits earned at Alvernia University generally transfer to other accredited institutions if the student receives a grade of “C” or higher. It is the student’s responsibility to contact the institution they wish to attend to understand that university’s specific transfer/Dual Credit policy. Alvernia University does not reimburse students for the cost of the Dual Credit course(s) taken that do not transfer to another college or university.

## **How do I request a transcript?**

Students must go to the National Student Clearinghouse to request their official transcript to be sent to another college/university. The minimum cost of sending a transcript though mail is \$5.00. Electronic transcripts sent through a secure online portal have an additional \$1.00 fee. If you plan on attending Alvernia University, you do not need to request a transcript be sent to us.

<https://tsorder.studentclearinghouse.org/school/select>

## **QUESTIONS?**

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### Grades, credits, and transcripts

Registrar’s Office  
610-796-8201