

**Deadline: June 15, 2021**

**HUGHES SCHOLARSHIP FOUNDATIONS**  
**APPLICATION FOR FIRST-TIME APPLICANTS**

**What Are the Hughes Scholarships?**

*W. Marshall Hughes, his wife Margaret Hughes, and their son W. Marshall Hughes, Jr.* established scholarships for graduates of Berks County public and private high schools who major in architecture, literature, music or theatre as full-time students at a college, university or professional school. Limited graduate school scholarships are also available for concentration in the same fields of study. Scholarships may be renewed, with limitations, in the discretion of the Scholarship Committee. Renewal requires re-application each year using a different form of application. Contact us at 610-371-7308 to request that form. The minimum ***cumulative*** GPA to be considered for renewal of a scholarship is **2.0** for applicants who most recently completed the freshman year and **2.3** for applicants who most recently completed the sophomore or junior year.

***These scholarships are for tuition alone.*** "Tuition" means the cost of instruction and required course-related lab fees and ***does not include*** room and board, the cost of books and supplies, and the cost of transportation to and from college. However included in the "Tuition" category are unbundled fees such as Technology Fees, Instructional Fees, Student Activity Fees and Student Service Fees. Should the student's awards for ***tuition*** from all sources (scholarships and grants) exceed the balance due for tuition, the Hughes Scholarship award must be adjusted.

Scholarships are for the full academic year and are paid directly to the school in which the applicant is enrolled. ***However, payment of your scholarship for the entire academic year must be completed by December of this year.*** That means that you will need to get your billing statement for the spring to us as soon as you receive it, and in no event later than December 31<sup>st</sup> of this year.

***The deadline for submission of this Application and all supporting materials is June 15, 2021. This deadline will not be extended for any reason.***

**Who May Apply for a Hughes Scholarship?**

To be eligible for a Hughes Scholarship, an applicant must:

- be enrolled in, or be a graduate of, a public or private high school located in Berks County, Pennsylvania;
- be enrolled as a full-time student in a college, university or professional school with a major in one or more of architecture, literature, music or theatre. You may have majors in addition to these. If you no longer major in one of these subjects, your eligibility for a Hughes Scholarship ends;

- if he or she has already completed just one year of college, have attained a *cumulative* GPA of at least **2.0** or if he or she has completed more than one year of college, have attained a *cumulative* GPA of at least **2.3**;
- be unrelated to a member of the Scholarship Committee (call 610-371-7308) for the identity of the Committee's members); and
- no later than June 15, 2021, complete and submit this Application and all supporting materials to us at the address appearing at the bottom of this page.

### **What Else Is Required for Applicants Still in High School?**

If you are a high school student who has not yet attended college, you are required to submit:

1. a writing sample, portfolio, CD or DVD demonstrating your artistic ability and achievement. *Those items will not be returned to you unless you include a self-addressed, postage-paid envelope for their return and attach a note to your application specifically requesting that those items be returned; \**
2. a letter of recommendation from your high school principal *or* your high school guidance counselor. You may submit as many as two additional letters of recommendation from persons who are not related to you and have known you for at least a year;
3. a certified transcript of your high school record as of January 1, 2021; Please note: If you are awarded a scholarship, a transcript of your final grades will be required;
4. a copy of your acceptance by the college, university or professional school for which you are requesting a Hughes Scholarship; and
5. a current copy of the billing statement or estimated tuition cost and other unbundled tuition related expenses of the college for which you are requesting a scholarship. *Please be sure there is a remittance address on the bill for where payments are to be mailed. Payment will not be sent without it.*

### **What Else Is Required for Applicants Who Have Already Attended College?**

If you have graduated from high school and attended college, you are required to submit:

1. a certified transcript of your high school record;
2. a writing sample, portfolio, CD or DVD demonstrating your artistic ability and achievement. *Those items will not be returned to you unless you include a self-addressed, postage-paid envelope for their return and attach a note to your application specifically requesting that those items be returned; \**
3. a letter of recommendation from your college faculty advisor. You may submit as many as two additional letters of recommendation from persons who are not related to you and have known you for at least a year;
4. a certified transcript of your college record;
5. the college's certification that you are currently enrolled as a full-time student and in good standing; and
6. Current copy of the billing statement or estimated tuition cost and other unbundled tuition related expenses of the college for which you are requesting a scholarship. *Please be sure*

*there is a remittance address on the bill for where payments are to be mailed. Payment will not be sent without it.*

\*Please keep music or theatre submissions to ten minutes or less. If you are part of a larger group, please make sure we can identify you in your submission

**Where Do I Send My Application and Supporting Materials?**

**Your Application consists of pages 5, 6 and 7 below and the supporting materials listed above.**

Keep pages 1-4 of this booklet as a reference. Mail completed pages 4, 5 and 6 and all supporting materials to:

**Hughes Scholarship Foundations  
c/o Andrew C. Melzer, SVP  
Truist Bank (formerly BB&T)  
1340 Broadcasting Road, Suite 100  
Wyomissing, PA 19610-1190**

**Points to Remember**

1. The absolute deadline for this Application and all supporting materials is June 15, 2021.
2. Tuition also includes unbundled fees such as Technology Fees, Instructional Fees, Lab, Student Activity Fees and Student Service Fees. It does not include Room, Board, travel and commuting expenses. You must be and remain enrolled as a **full-time** student in a college, university or professional school.
3. You must maintain architecture, literature, music or theatre as one of your majors throughout your course of study.
4. A letter of recommendation from a high school principal or high school guidance counselor (high school applicants only) or from a college faculty advisor (applicants in college only) is **REQUIRED**. Other letters of recommendation are in your discretion.
5. Payment of your full scholarship for all segments of the academic year must be completed by **DECEMBER 31<sup>st</sup>** of this year.
6. You must submit a billing statement from the college in which you are enrolled to have your scholarship paid.
7. You must re-apply, on a different form that will be provided to you upon request, if you want your scholarship renewed. **RENEWAL OF YOUR SCHOLARSHIP IS NOT AUTOMATIC!** There are minimum GPA requirements for renewal.

8. If your tuition invoice is not available at the time of application, please attach a breakdown of your estimated tuition costs and “unbundled” tuition related expenses based upon your major at the College or University that you will be attending. You may attach a printout from your College or University’s website outlining those costs. If the 2021-2022 academic year costs are not available you may use the current year. If a student fails to provide by June 1st either an invoice or estimated costs the application will not be considered.

**Application for a Hughes Scholarship**

**Your Name**

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**Your Address**

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**For how many years have, you lived at this address?**

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**Your Email Address**

**Your Date of Birth**

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**Your Social Security  
Number**

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**Preferred Telephone Number**

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**Alternate Telephone  
Number**

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**Your Father's Name**

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**Your Father's  
Telephone Number**

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**Your Father's Address, if  
different from yours**

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**Your Father's Occupation**

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**Your Mother's Name**

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**Your Mother's  
Telephone Number**

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**Your Mother's Address, if  
different from yours**

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**Your Mother's Occupation**

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**High School You Attend(ed)**

**Name of College or University You Will Attend**

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**Next Year**

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**Address of College or University**

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\_\_\_\_\_

\_\_\_\_\_

Telephone Number of College

Registrar's Office: \_\_\_\_\_

If you are a high school student, what is the name  
of your Guidance Counselor? \_\_\_\_\_

Your Guidance Counselor's Telephone Number \_\_\_\_\_

If you are a college student, what is the name of  
your Faculty Advisor? \_\_\_\_\_

Your Faculty Advisor's Telephone Number \_\_\_\_\_

For the upcoming academic year, you will be a:

Freshman	_____	Junior	_____
Sophomore	_____	Senior	_____
1 <sup>st</sup> Year Graduate Student	_____	Graduate Student, 2 <sup>nd</sup> Year	_____

For the upcoming academic year, you will major in which of the following (check all that apply):

Architecture	_____	Music	_____
Creative	_____	Theatre	_____
Literature	_____		_____

What is the minimum number of credit hours a full-time student must  
take at your college? \_\_\_\_\_

How many credit hours of study will you take next semester? \_\_\_\_\_

What is the tuition per semester at the college you will attend? Remember  
that "tuition" means the cost of instruction, other "unbundled" tuition  
related expenses and required course-related lab fees. It does not include  
room and board, the cost of books and supplies, and the cost of  
transportation to and from college. Remember to include an invoice or  
printout of estimated costs. \_\_\_\_\_

What is the total amount of all scholarships and grants you expect to  
receive next academic year? Do not include in this amount any loans you  
are required to repay. \_\_\_\_\_

Are the scholarships and grants you expect to receive this academic year  
available for room and board. Yes \_\_\_\_ No \_\_\_\_ . If yes, how much? \_\_\_\_\_

How many semesters or other periods of study constitute a complete  
academic year at your college? \_\_\_\_\_

On what date do classes start next semester? \_\_\_\_\_



**I am providing, other than the references of others, are mine.**

<b>Date</b>		<b>Applicant's Signature</b>