

Center for Scholarship Administration  
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November 26, 2019

Subject: **Guy L. Moser Scholarship** (the "Scholarship Program")

Dear Senior Guidance Counselors,

It is time to begin the process for students who wish to apply for a scholarship beginning with the Fall 2020 semester. We appreciate your assistance in marketing the program to the students in your school. I have enclosed a sample flyer that can be used to publicize the scholarship to students. Please post the flyer in areas where the students normally congregate.

Also enclosed is a Frequently Asked Questions (FAQs) document that provides information about the scholarship requirements, eligibility, and application process. Please make this available as appropriate through the school's guidance counselors and other methods that may become available. Let us know if you have other suggestions on how to advertise the scholarship or need additional information to provide to potential candidates.

Applications will be accepted starting on December 13, 2019 and ending on March 30, 2020. Scholarship candidates will apply online at [www.csascholars.org/moser](http://www.csascholars.org/moser). Scholarships will be announced on or about May 2020. Please let us know if you have a special award ceremony where scholarship awards are announced so we can provide you with a list of the awardees in a timely manner. We can provide award certificates upon request.

If you have questions, please call me at 864-268-3363 (Monday – Thursday: 8:30 a.m. - 4:30 p.m.; Eastern Time). You can also email me at [Elisabeth@csascholars.org](mailto:Elisabeth@csascholars.org).

Thank you. We appreciate the opportunity to work with you on this scholarship program.

Sincerely,

*Elisabeth Pate*

Elisabeth Pate  
Scholarship Director

Enclosures

## Guy L. Moser Scholarship Fund Frequently Asked Questions

**Q. Who is eligible for the scholarship?**

**A:** Applicants must:

- Be graduates of Berks County, Pennsylvania high schools and reside in Berks County.
- Have been born, and currently reside in Berks County, Pennsylvania.
- Be enrolled in or planning to attend Gettysburg College, Gettysburg, PA as a full-time undergraduate student.
- Be in good academic standing.
- Major in or plan to major in, Political Science, American History or Social Sciences.

**Additional Desired Qualifications:**

- A minimum cumulative GPA 2.0 on a 4.0 scale.
- Demonstrate financial need.

**Q. How do I apply?**

**A:** Interested applicants may apply online at [www.csascholars.org/moser](http://www.csascholars.org/moser).

**Q: How are applications submitted?**

**A:** Applications must be submitted online via the Center for Scholarship Administration (CSA) portal. There are three steps to complete and submit the application:

1. Set up an account through the portal.
2. Login to the account and complete the application. A confirmation email will be sent when the application is received by CSA. Applicants should contact CSA if a confirmation email is not received.
3. Mail in any additional required materials. See list below.

**Q: What constitutes a complete application packet?**

**A:** A complete application package includes the following:

- Official transcript with grades and cumulative GPA posted through the latest fall semester.
- Student Authorization and Acknowledgements Form, found in the online application, signed by the scholarship candidate.
- List of academic honors, leadership skills and community service, etc.
- Personal statement/essay:
  - Submit a one-page signed personal statement explaining why the scholarship is important to you. Include your college and career plans.
- Student Aid Report (SAR) from the Free Application for Federal Student Aid (FAFSA).
- A completed W-8 or W-9 IRS Form, as applicable. This form must be completed by the applicant.
- SAT/ACT Scores; if taken.

**Note:** Each item should include both the applicant's name and name of the scholarship at the top of the page.

**Q: When is the deadline for submission of materials?**

**A:** The online application must be completed and transmitted to CSA no later than **March 30, 2020**. Any required supplemental materials that need to be mailed must be mailed to CSA no later than **March 30, 2020** and should be mailed in one package.

**Q: What is the amount of the scholarship award?**

**A:** The amount of scholarship awards may vary.

**Q: How can scholarship awards be applied?**

**A:** Funds may only be used to pay tuition only.

**Q: What school may I attend?**

**A:** Must be enrolled in or planning to attend Gettysburg College, Gettysburg, PA, as a full-time undergraduate student, provided the institution meets the following requirements:

The institution must be an educational organization that normally maintains a regular faculty and curriculum and normally has a regularly enrolled body of pupils or students in attendance at the place where its educational activities are regularly conducted. To the extent the institution is involved in the selection of the recipients (if at all), that involvement must comply with the Scholarship Program's policy of awarding scholarships on an objective and non-discriminatory basis as well as the Scholarship Program's Conflict of Interest Policy.

**Q: How will I be notified if I am chosen as a recipient?**

**A:** All applicants will be notified in writing by email, whether or not they have been selected to receive a scholarship. Those students selected will download a package from their online account that includes a scholarship agreement and information about the scholarship terms.

**Q: Is this scholarship renewable?**

**A:** This scholarship is for one year only; however, current recipients may reapply and be considered for additional funding along with other new applicants. Scholarship recipients must be enrolled full-time. Scholarship recipients are limited to four total years of scholarship award and are expected to have been enrolled consecutive years during that time. Students must reapply for additional scholarship awards. Renewal is not guaranteed and students will be included in the pool of scholarship applicants.

# Need financial assistance to attend college?

## Apply for a Guy L. Moser Scholarship Fund

### Eligibility requirements

Applicants must:

- Be graduates of Berks County, Pennsylvania high schools and reside in Berks County.
- Have been born and currently reside in Berks County, Pennsylvania.
- Be enrolled in or planning to attend Gettysburg College, Gettysburg, PA.
- Be in good academic standing.
- Major in or plan to major in Political Science, American History or Social Sciences.

Additional Desired Qualifications:

- A minimum cumulative GPA of 2.0 on a 4.0 scale.
- Demonstrate financial need.

### Scholarship specifics

- This scholarship is for one year only; however, current recipients may reapply and be considered for additional funding along with other new applicants. Scholarship recipients must be enrolled full-time.
- See your guidance counselor for additional information.

Eligible applicants can apply at  
[www.csascholars.org/moser](http://www.csascholars.org/moser)

### Deadline

To be considered for a scholarship, applications and all supporting  
documentation must be received by  
5:00 p.m. Eastern Time on **March 30, 2020.**