

Center for Scholarship Administration
4320-G Wade Hampton Boulevard, Taylors, SC 29687
Phone: 864-268-3363 Fax: (864) 268-7160
Email: Elisabeth@csascholars.org

December 2018

Subject: Guy L. Moser Scholarship Fund

Dear Senior Guidance Counselors,

Wells Fargo Bank, as Trustee for the above-referenced Fund, has contracted with the Center for Scholarship Administration (CSA) to support the administration of the Fund's scholarship program.

It is time to begin the process for students who wish to apply for the scholarship for the 2019-2020 academic year. Attached are flyers to be used in publicizing this scholarship program to students. Please post the flyers in areas where students normally congregate. Also attached is a program Q&A with information on the requirements of and eligibility for the scholarship.

Eligible scholarship candidates will now apply online at www.csascholars.org/moser. The application will open on **DECEMBER 3, 2018** and close on **APRIL 30, 2019**. Questions regarding the application process can be directed to CSA at the contact information listed above.

Thank you for your help in promoting this program. Do not hesitate to contact me if you have any questions regarding this process.

Sincerely,



Elisabeth Pate
Scholarship Administrator

**GUY L. MOSER SCHOLARSHIP FUND
2018-2019**

The Guy L. Moser Scholarship is providing scholarships for deserving students. The Center for Scholarship Administration, Inc. (CSA), a non-profit, independent organization is the facilitator of the program.

QUESTIONS AND ANSWERS ABOUT THE PROGRAM

Q: What is the application process?

A: There are (2) parts to the application process:

1. You must set up an account and complete the online process. (One you have done this you will get an email back confirming we received the online portion of your application and reminding you to complete step 2.)
2. You must mail in the additional required materials. (see list below)

Q: Who is eligible for the scholarship?

A: The initial selections will be based on the eligibility criteria as follows:

- Applicants must be graduates of Berks County, Pennsylvania high schools and reside in Berks County.
- Applicants must have been born, and currently reside, in Berks County, Pennsylvania.
- Applicants must be enrolled in or planning to attend Gettysburg College, Gettysburg, PA.
- Applicants must be in good academic standing.
- Applicants must major in, or plan to major in, Political Science, American History, or Social Sciences.

Additional Desired Qualifications:

- A minimum cumulative GPA of 2.0 on a 4.0 scale.
- Demonstration of financial need.

Q: When is the deadline for submission of materials?

A: The deadline for submission of the online portion of the application is APRIL 30, 2019. Deadline for receipt of the additional required materials is 5:00 pm est. APRIL 30, 2019. The additional materials required must be mailed in **ONE envelope to the **Guy L. Moser Scholarship Fund, 4320-G Wade Hampton Boulevard, Taylors, SC 29687**. The additional materials required must be **RECEIVED** no later than 5:00 pm est. APRIL 30, 2019.**

Q: What constitutes a complete application packet?

A: You must submit the following additional materials:

1. The signed SCHOLARSHIP AWARD AGREEMENT found in the online application.
2. An OFFICIAL TRANSCRIPT with grades and cumulative GPA posted through the latest fall semester.
3. SAT/ACT SCORES for applicants who are high school seniors.
4. A PERSONAL STATEMENT/ESSAY. Submit a one-page personal statement explaining why the scholarship is important to the applicant. Include college and career plans, if known. Include applicant name and name of scholarship on the page.
5. A LIST OF YOUR ACADEMIC HONORS, LEADERSHIP SKILLS, AND COMMUNITY SERVICE, etc.
6. A completed W-8 or W-9 FORM, as applicable. This form must be completed by the applicant.
7. A copy of your **SAR Report** (Student Aid Report). This is the report you receive after completing your FAFSA (Free Application for Federal Student Aid).

Q: What is the value of the scholarship award?

A: The number of recipients and the amount of each scholarship may vary from year to year due to fluctuations in the Fund's value and/or applicable document restrictions. Subject to the trust terms, the awards will be applied to the cost of tuition, fees, books and supplies and should not exceed these costs. Scholarship awards must be used in the year they are awarded. Failure to submit the required materials will result in the permanent loss of the scholarship. Unused funds must be returned to the Guy L. Moser Scholarship Fund.

Q: What schools can a recipient attend?

A: The recipients must attend Gettysburg College located in Gettysburg, Pennsylvania. Recipients must be enrolled full-time each semester and working towards an undergraduate degree. Recipients must major in Political Science or History, or another approved social science.

Q: What if I am unable to attend consecutive semesters?

A: Extenuating circumstances requiring a student to sit out a semester must be explained in writing to CSA. You will be notified of the final decision. If a recipient is out for a semester, then that semester is forfeited.

Q: How are winners selected?

A: The Scholarship Selection Committee will consider the respective ability, educational goals, financial need and career ambitions of each applicant.

Q: How will I be notified if I am chosen as a recipient?

A: All complete applicants will be notified of the decisions of the committee.

Q: Is this scholarship renewable?

A: This scholarship is a four-year scholarship subject to the following terms and conditions: recipients must attend Gettysburg College and major in one of the eligible fields listed above. Recipient must remain in good academic standing in order to remain eligible to continue the scholarship. Students must remain enrolled full-time, continuously throughout the four-year scholarship. Under special circumstances, individual exceptions may be made to the full-time continuous enrollment requirement, at the discretion of the Trustee. If a scholarship is awarded for an academic year, and is not used within that year, it is forfeited, and unused money is returned to the Trust. Failure to meet the eligibility requirements will result in forfeiture of the scholarship.

Scholarship recipients will receive information from CSA each year on the procedure to verify continued eligibility for the scholarship. Recipients must submit a renewal application, transcript or grade report, and W-8 or W-9 form, in order to be considered for renewal of their scholarships each year. Scholarship amounts are not guaranteed, as renewed scholarship amounts may vary from year to year due to a variety of factors.

Do you need  for
College?

Apply for a **GUY L. MOSER** Scholarship

Eligibility Requirements:

- Applicants must be graduates of Berks County, Pennsylvania high schools and reside in Berks County.
- Applicants must have been born, and currently reside, in Berks County, Pennsylvania.
- Applicants must be enrolled in or planning to attend Gettysburg College, Gettysburg, PA.
- Applicants must be in good academic standing.
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Additional Desired Qualifications:

- A minimum cumulative GPA of 2.0 on a 4.0 scale.
- Demonstration of financial need.

To apply online visit website:
www.csascholars.org

DEADLINE: APPLICANTS MUST SUBMIT THE REQUESTED INFORMATION VIA THE WEBSITE AND BY MAIL. ALL ADDITIONAL ITEMS MUST BE RECEIVED NO LATER THAN 5:00 PM EST APRIL 30, 2019.