

Deadline: June 8, 2018

HUGHES SCHOLARSHIP FOUNDATIONS

APPLICATION FOR FIRST-TIME APPLICANTS

What Are the Hughes Scholarships?

W. Marshall Hughes, his wife Margaret Hughes, and their son W. Marshall Hughes, Jr. established scholarships for graduates of Berks County public and private high schools who major in architecture, literature, music or theatre as full-time students at a college, university or professional school. Limited graduate school scholarships are also available for concentration in the same fields of study. Scholarships may be renewed, with limitations, in the discretion of the Scholarship Committee. Renewal requires re-application each year using a different form of application. Contact us at 610-371-7308 to request that form. The minimum *cumulative* GPA to be considered for renewal of a scholarship is **2.0** for applicants who most recently completed the freshman year and **2.3** for applicants who most recently completed the sophomore or junior year.

These scholarships are for tuition alone. "Tuition" means the cost of instruction and required course-related lab fees and does not include room and board, the cost of books and supplies, and the cost of transportation to and from college. However included in the "Tuition" category are unbundled fees such as Technology Fees, Instructional Fees, Student Activity Fees and Student Service Fees.

Scholarships are for the full academic year and are paid directly to the school in which the applicant is enrolled. ***However, payment of your scholarship for the entire academic year must be completed by December of this year.*** That means that you will need to get your billing statement for the spring to us as soon as you receive it, and in no event later than December 26th of this year.

The deadline for submission of this Application and all supporting materials is June 8, 2018. This deadline will not be extended for any reason.

Who May Apply for a Hughes Scholarship?

To be eligible for a Hughes Scholarship, an applicant must:

- be enrolled in, or be a graduate of, a public or private high school located in Berks County, Pennsylvania;
- be enrolled as a full-time student in a college, university or professional school with a major in one or more of architecture, literature, music or theatre. You may have majors in addition to these. If you no longer major in one of these subjects, your eligibility for a Hughes Scholarship ends;

- if he or she has already completed just one year of college, have attained a *cumulative* GPA of at least **2.0** or if he or she has completed more than one year of college, have attained a *cumulative* GPA of at least **2.3**;
- be unrelated to a member of the Scholarship Committee (call 610-371-7308) for the identity of the Committee's members); and
- no later than June 8, 2018 complete and submit this Application and all supporting materials to us at the address appearing at the bottom of this page.

What Else Is Required for Applicants Still in High School?

If you are a high school student who has not yet attended college, you are required to submit:

1. a writing sample, portfolio, CD or DVD demonstrating your artistic ability and achievement. *Those items will not be returned to you unless you include a self-addressed, postage-paid envelope for their return and attach a note to your application specifically requesting that those items be returned; **
2. a letter of recommendation from your high school principal *or* your high school guidance counselor. You may submit as many as two additional letters of recommendation from persons who are not related to you and have known you for at least a year;
3. a certified transcript of your high school record;
4. a copy of your acceptance by the college, university or professional school for which you are requesting a Hughes Scholarship; and
5. a current copy of the billing statement or estimated tuition cost and other unbundled tuition related expenses of the college for which you are requesting a scholarship. *Please be sure there is a remittance address on the bill for where payments are to be mailed. Payment will not be sent without it.*

What Else Is Required for Applicants Who Have Already Attended College?

If you have graduated from high school and attended college, you are required to submit:

1. a certified transcript of your high school record;
2. a writing sample, portfolio, CD or DVD demonstrating your artistic ability and achievement. *Those items will not be returned to you unless you include a self-addressed, postage-paid envelope for their return and attach a note to your application specifically requesting that those items be returned; **
3. a letter of recommendation from your college faculty advisor. You may submit as many as two additional letters of recommendation from persons who are not related to you and have known you for at least a year;
4. a certified transcript of your college record;
5. the college's certification that you are currently enrolled as a full-time student and in good standing; and

*Please keep music or theatre submissions to ten minutes or less. If you are part of a larger group, please make sure we can identify you in your submission

6. a current copy of the billing statement or estimated tuition cost and other unbundled tuition related expenses of the college for which you are requesting a scholarship. ***Please be sure there is a remittance address on the bill for where payments are to be mailed. Payment will not be sent without it.***

Where Do I Send My Application and Supporting Materials?

Your Application consists of pages 5, 6 and 7 below and the supporting materials listed above.

Keep pages 1-4 of this booklet as a reference. Mail completed pages 4, 5 and 6 and all supporting materials to:

**Hughes Scholarship Foundations
c/o Andrew C. Melzer, SVP
BB&T
1340 Broadcasting Road, Suite 100
Wyomissing, PA 19610-1190**

Points to Remember

1. The absolute deadline for this Application and all supporting materials is June 8, 2018.
2. These scholarships cover tuition and lab fees ONLY.
3. You must be and remain enrolled as a **full-time** student in a college, university or professional school.
4. You must maintain architecture, literature, music or theatre as one of your majors throughout your course of study.
5. A letter of recommendation from a high school principal or high school guidance counselor (high school applicants only) or from a college faculty advisor (applicants in college only) is REQUIRED. Other letters of recommendation are in your discretion.
6. Payment of your full scholarship for all segments of the academic year must be completed by DECEMBER 31st of this year.
7. You must submit a billing statement from the college in which you are enrolled to have your scholarship paid.
8. You must re-apply, on a different form that will be provided to you upon request, if you want your scholarship renewed. RENEWAL OF YOUR SCHOLARSHIP IS NOT AUTOMATIC! There are minimum GPA requirements for renewal.
9. If your tuition invoice is not available at the time of application, please attach a breakdown of your estimated tuition costs and "unbundled" tuition related expenses based upon your major at the College or University that you will be attending. You may attach a printout from your College or University's website outlining those costs. If the 2018-2019 academic year costs are not available you may use the current year. If a student fails to provide by June 8th either an invoice or estimated costs the application will not be considered.

Application for a Hughes Scholarship

Your Name _____

Your Address _____

For how many years have you lived at this address? _____

Your Email Address _____

Your Date of Birth _____

Your Social Security Number _____

Preferred Telephone Number _____

Alternate Telephone Number _____

Your Father's Name _____

Your Father's Telephone Number _____

Your Father's Address, if different from yours _____

Your Father's Occupation _____

Your Mother's Name _____

Your Mother's Telephone Number _____

Your Mother's Address, if different from yours _____

Your Mother's Occupation _____

High School You Attend(ed) _____

Name of College or University You Will Attend Next Year _____

Address of College or University _____

Telephone Number of College Registrar's Office: _____

If you are a high school student, what is the name of your Guidance Counselor? _____

Your Guidance Counselor's Telephone Number _____

If you are a college student, what is the name of your Faculty Advisor? _____

Your Faculty Advisor's Telephone Number _____

For the upcoming academic year, you will be a:

Freshman _____ Junior _____
Sophomore _____ Senior _____
1st Year Graduate Student _____ Graduate Student, 2nd Year _____

For the upcoming academic year, you will major in which of the following (check all that apply):

Architecture _____ Music _____
Creative _____ Literature _____ Theatre _____

What is the minimum number of credit hours a full-time student must take at your college? _____

How many credit hours of study will you take next semester? _____

What is the tuition per semester at the college you will attend? Remember that "tuition" means the cost of instruction, other "unbundled" tuition related expenses and required course-related lab fees. It does not include room and board, the cost of books and supplies, and the cost of transportation to and from college. Remember to include an invoice or printout of estimated costs. _____

What is the total amount of all scholarships and grants you expect to receive next academic year? Do not include in this amount any loans you are required to repay. _____

Are the scholarships and grants you expect to receive this academic year available for room and board. Yes ____ No ____ . If yes, how much? _____

How many semesters or other periods of study constitute a complete academic year at your college? _____

On what date do classes start next semester? _____

- On no more than a half page attached to this application, list your extracurricular school-related activities in descending order of importance to you and succinctly describe their value to you.
- On the balance of the same page, describe in what ways you have given something of value back to your community.

In the space below, summarize your career objectives:

Set forth your highest SAT scores obtained in a single administration of the test:

Verbal _____

Mathematics _____

Writing _____

If you have not yet attended college, your class rank in high school was _____ out of a total of _____ graduates.

Please indicate whether or not we may communicate with your parent or guardian regarding your scholarship application or payment(s). Yes _____ No _____

Please list name(s): _____

I certify that I am the applicant for a Hughes Scholarship identified above, that I have read the eligibility requirements set forth at the beginning of this Application, that I satisfy all of those requirements, and that the answers to this Application and any supporting materials I am providing, other than the references of others, are mine.

Date

Applicant's Signature

