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COVID-19 Field Employee Protocols

Heidler Roofing is and will continue to adhere to all CDC and local government recommendations regarding 'COVID-19'. Employees are reminded that when experiencing symptoms related to 'COVID-19' that they MUST stay at home and call their superintendent.

Currently being practiced:

- Crews/Employees will report to work at staggered times to maintain social distancing.
- When Employees arrive to work, they will use the designated entrances.
- Employees will then have a mandatory temperature check and sign the 'COVID-19 Form'.
- Employees will receive face covering, hand sanitizer, and nitrile gloves.
- Face coverings and gloves must be worn any time you are in or on company property, and company projects, including but not limited to:
 - ✓ Company vehicle
 - ✓ Office area
 - ✓ Shop area
 - ✓ Remote job locations
- Employees are not permitted to stop at any public places (Sheetz, McDonalds, Rutters, Etc.) prior, during or returning from remote jobs. Please pack a lunch!
- In company vehicles commuting to and from remote job sites, employees must wear face masks and limit the occupation of the vehicle to 4 people.
- Maintain social distancing (6-foot minimum distance between workers) unless the safety of the public or workers require deviation (e.g. drywalling, team lifting).
- Limit interaction with other trades onsite, if you must interact with other trades abide by social distancing requirements (keep 6 feet or more in distance when interacting with other people)
- Breaks are staggered, 2 employees at a time.
- Foreman on site will be the designated 'Pandemic Safety Officer'.
- Crews will be equipped with disinfectant spray, disinfectant wipes, to clean communal tools, material and equipment

In order to stop the spread of germs; we advise all to continue to follow:

- Cover your mouth and nose when you cough or sneeze. Cough or sneeze into a tissue and then throw it away; use your arm or sleeve to cover if you do not have a tissue.
- Clean your hands often with soap and water, vigorously rubbing together front and back for 20 seconds, or use alcohol-based hand sanitizers, rubbing hands until they dry.
- Clean shared surfaces and equipment often. Use disinfectants to clean commonly used items. Germs travel fast with multiple hands touching surfaces.
- Avoid touching your mouth, nose and eyes.
- **STAY HOME WHEN YOU ARE SICK**