

# WILSON SCHOOL DISTRICT

## Department of Athletics

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### WILSON HIGH SCHOOL ATHLETIC DEPARTMENT Tutoring Form

Student's Name	<b>WEEK TO BE TUTORED</b>	<b>DATE FORM IS DUE</b>
Grade	Sport/Activity	Coach/Advisor

Since I am failing the subject(s) listed below, I will need to be tutored two times per week, per subject, when school is in session. Tutoring will continue until my grades become satisfactory and I become eligible to participate.

**Procedures:**

1. Coach/Advisor will inform all students in their sport/activity of all failures and issue a Tutoring Form before the end of the weekend.
2. Student must arrange for tutoring by:
  - a. Making arrangements with appropriate teachers for “before school” or “after school” tutoring
  - b. Having private tutoring done by a certified teacher
  - c. Attending the tutoring center for major subject areas (i.e. Math, Science, English, Social Studies)
3. Students must return the **completed/signed** Tutoring Form to the **HIGH SCHOOL ATHLETIC OFFICE by 9:00AM on Monday**, following the week of tutoring. Failure to do so results in ineligibility for the remainder of the week.
  - a. NOTE: When needing to be tutored in a world language, the student may obtain one signature from the tutoring center supervisor and one signature from the appropriate world language teacher. However, there must be at least one signature from the appropriate world language teacher.
  - b. NOTE: When needing to be tutored in virtual classes, the student must obtain both signatures from the appropriate virtual teacher or supervisor only. The tutoring center supervisor will not provide a signature for virtual classes.
4. If the Tutoring Form is falsified, the student will be suspended from the sport/activity pending a conference with the Principal, Athletic Director, parents, and coach/advisor.
5. If the Tutoring Form is lost and contained signatures, then it is the student's responsibility to get a new form signed by the appropriate teachers. The tutoring center supervisor will not sign for other teachers.
6. This form **MUST BE SIGNED BY THE STUDENT'S PARENT/GUARDIAN** prior to being handed in.

**Tutor:** please indicate the date the student was tutored, sign in the appropriate space for each subject tutored, and return to the student. This must be done at least 2 times per week the student is in school.

	DATE & SIGNATURE	DATE & SIGNATURE

Parent's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Reviewed by: \_\_\_\_\_ Date: \_\_\_\_\_

**This form must be returned to the High School Athletic Office no later than 9:00AM on the Monday after the week of tutoring.**

## WILSON ACADEMIC ELIGIBILITY POLICY FOR EXTRACURRICULAR PARTICIPANTS

If a senior high student is participating in an extracurricular activity and is failing one or more courses the student is required to be tutored two sessions per week per failing course. The tutoring process involves three weeks.

**WEEK 1** - On Friday of week one, the coach/advisor is notified that the student is failing. It is the responsibility of the coach/advisor to inform the student that tutoring is required during the next week. **If a student is failing more than 2 subjects, the student is immediately ineligible.**

**WEEK 2** - The student must be tutored by a teacher (certified in the subject area) two times per failing subject. The student must receive two signatures from the Tutor and one from the parent/guardian before turning in the Extracurricular/ Academic Tutoring form. The Tutoring Form is available on the door of the athletic office.

**WEEK 3** - The student must return the completed Tutoring Form to the athletic office no later than 9:00 AM on Monday. The form can be returned to the athletic office during Week 2. Failure to return the **completed** Tutoring Form to the athletic office before 9:00 AM on Monday will result in the student being academically ineligible during Week 3 (including Saturday).

If the form is falsified, the student will be ineligible for WEEK 3 and will be referred to the senior high principal and head coach for discipline.